ELMS

In the **Apple** App Store or **Google Play** Store, search for the **CORE** ELMS mobile app

Using the CORE ELMS Mobile App 1:03 5:15 1 4 Q core elms Cancel **ELMS Mobile Application** Education OPEN **** --------7723 O CONTRACTOR Correct Scientale Dashbaard CORE Welcome back! January 2021 13/15/23/1 - 05/15/2025 9-54 - M-D-F (2.2019) - 4.202 og i • Reta Haspital DEI03 454 - 05/32 Experiential Checklis Farry Experienced Standard **HIPPA** Training Comments This is no requirem \$

iPhone

😧 ¥ 🗟 🔐 87% 🗎 Q : CORE ELMS CORE Higher Education Group Uninstall Open What's new \rightarrow Last updated Mar 5, 2021 This update contains a fix for the clock-in / clock-out button Rate this app Tell others what you think \$ \$ \$ Write a review Developer contact V \rightarrow About this app A mobile version of select features for the student portal for CORE ELMS Education 184 OE III

Android



After downloading the app, log into your ELMS account from your laptop or desktop computer.

Go to Account Information, and then select Manage Mobile App Login in the top right corner:

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ELMS [®] , CORE	Colin Test Student Test University of Colorado	iestheskologist Assternt	ount C
Anesthesiologist Assistant Program	() CLOCK IN	ACCOUNT 'D SCHEDULE (D LOGOUT	
ය Home	Account Infor	nation	ogin
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Surveys		Primary Address	
	Address:		
	Address 2:		
	City:		
	State:	Select State	
	Country:	Select Country -	
	Zip:		
		Secondary Address	
	Address:		
	Address 2:		

 Your Mobile ID will function as your username when logging into the mobile app

ELMS

- Your Mobile Pin will function as your password <u>AFTER</u> you have logged in for the first time
- 3. The Authentication Code will serve as the password for your first login





- 1. Your **Mobile ID** will function as your *username* when logging into the mobile app
- 2. Your **Mobile Pin** will function as your *password* <u>AFTER</u> you have logged in for the first time
- 3. The Authentication Code will serve as the password for your first login



Both iPhone and Android phones will have identical screen content.

Enabling Location Sharing

For students logging hours on their phone, your institution may require you to enable location sharing. When you Clock-In from your iPhone for the first time, you will be presented with a message asking if you would like to enable location sharing. Select the appropriate option.

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For iPhone users: your phone needs to be updated to iOS 14 or the most recent version



Enabling Location Sharing

You can also go to your iPhone or Android's settings menu, select the **CORE ELMS** Mobile App, and enable location sharing.

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Once logged in to the mobile app, track your hours by tapping the **green** *Clock In* button in the top right.

Select your preceptor/site from the drop down menu and click the **blue** *Clock In* button.



Both iPhone and Android phones will have identical screen content.



After selecting **Clock In,** you will be prompted to select your **Site** and **Preceptor:**

Select your preceptor/site from the 1st drop down menu and select your individual site from the 2nd drop down menu. Tap the **blue Clock In** button to clock in.





Submitting Clinical Logs

When logged in, submit your case logs by tapping **Field Encounters** on the bottom menu

Within Field Encounters, your two options are Case Logs and Daily Evaluations

Field Encounters	🔅 СLОСК ОИТ
Show All	•
+ Case Logs	

+ Daily Evaluations

Case Logs are for submitting your daily encounters at your sites. This is where your case log information will be tracked.

Daily Evaluations will be submitted to your preceptor to provide them with an evaluation to complete of your work.



After selecting **Case Logs**, you'll be required to select from a list of case log categories

ELMS

Your previous entries are viewable as well

< Field Encou	nters	🕲 CLO	ОСК ОИТ
Show All			•
– Case Log	S)
Field Encounter / Competency	# of Entries	Last Entry	Options
Cardiovascular Case Log PLEASE ENTER CASE TIME IN MILITARY TIME AND PUT TOTAL CASE TIME IN MINUTES	2	07- 30- 21	+
General Surgery Case Log PLEASE ENTER CASE TIMES IN MILITARY TIME AND PUT TOTAL CASE	4	07- 30- 21	+
20	3		Q



When completing a Case Log, you are required to select the site and the appropriate preceptor

Complete the required additional fields

Tap the **blue** Submit Log button

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Attachment		Plastic/Reconstructive surgery type	be:
-none-		Nothing selected	
Description		Trotting belooted	15
PLEASE ENTER CASE TIME IN MILITARY TIME AND PUT TOTAL CASE		Surgery type: Gastrointestinal:	
TIME IN MINUTES		Nothing selected	*
Rotation Information			
Preceptor / Site Reguired		Surgery type: Outside OR procede	ures:
University of Colorado Hospital Pediatrics		Nothing selected	T
08-30-21 - 12-10-21		Outside OR procedure:	
University of Colorado Hospital - UC Hospital Te	st Preceptor	Nothing selected	÷
Search for Non-Scheduled Preceptor			327
Additional Information		Postoperative: Present for emerge	ence:
		Resuscitation:	
Date: Required			
08-09-2021		Nothing selected	*
(Format: MM-DD-YYYY)		Dest see the site see	
Custom Fields		Post-anestnesia care:	
 Beginning of Case Case start time: Required 		Nothing selected	*
Case stop time: Required			

Total Case Time (IN MINUTES): Required

Preceptor type: Required



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After submitting a **Case Log**, you can also pick the corresponding or appropriate evaluation log

To submit, include the date, and select your site and preceptor.

Using the CORE ELMS Mobile App

Field Encounte	rs 👸	CLOCK	OUT
Field Encounter / Competency	# of Entries	Last Entry	Ор
APS Clinical Log Evaluation	1	07- 30- 21	
Cardiovascular Case Log Evaluation	2	07- 30- 21	
OB Clinical Log Evaluation	1	07- 29- 21	
PPS Clinical Log Evaluation	2	07- 30- 21	
Semester 3 Daily Evaluation	2	07- 08- 21	
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< Add Field Enco	🙆 СLОСК ОИТ				
Field Encounter					
APS Clinical Log Evalu	uation				
Attachment					
-none-					
Rotation Information					
Preceptor / Site <i>Required</i>					
University of Colorado Hospital					
Pediatrics ▼ 08-30-21 - 12-10-21					
University of Colorado Hospital - UC Hospital T					
Search for Non-Scheduled Preceptor					
Additional Information					
Date: <i>Required</i>					
08-09-2021					
(Format: MM-DD-YYYY)					
Custom Fields No Custom Fields for this					



Lastly, you can access the Message Center and view past messages from the mobile app by tapping the **Messaging** icon on the bottom menu.





Questions?

Support@CoreHigherEd.com



HIGHER EDUCATION GROUP